Your digital life, *on one map.*

Where your devices, accounts and memories are, and what you would like to happen to each, for the people who will one day help. Write where things are kept, never the passwords.

Prepared by

Date

Next review such as your birthday

Who knows where this inventory is kept

A map, not a key ring

Never write passwords, PINs, passcodes or recovery phrases on these pages. Write where each one is kept instead, such as “in the password manager”. Anyone who finds the map learns where things are, not how to get in.

How to fill it in

For each device and account, note where it is, where its login can be found, and tick one wish.

- ☐ C **Carry forward** — Should reach someone: photos, recordings, letters, important records.
- ☐ H **Hand over to close** — Someone will need to settle or shut it down.
- ☐ L **Let go** — It can simply lapse.

Where the essentials are

Password manager or login list where it is, and how a trusted person can request access

Will and important original documents where they are kept

Phone number and mobile carrier sign-in codes arrive here

Backups drives and cloud copies

Not a legal document

This inventory is an organizing aid. It is not a will and not legal advice, and it gives no one legal authority over your accounts. Laws on digital assets differ by country and, in the United States, by state, so ask a qualified professional where you live.

Devices

Phones, computers, tablets, external drives, USB sticks and hardware wallets. Devices are the keys to everything else.

Device	Where it is kept	Where the passcode is kept	What it holds	Wish
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L

Email

Other accounts usually reset through email, so these addresses matter most.

Address	What it is used for	Where the login is kept	Wish
			☐ C ☐ H ☐ L
			☐ C ☐ H ☐ L
			☐ C ☐ H ☐ L
			☐ C ☐ H ☐ L

Social media and messaging

Note whether a profile holds anything that matters, such as photos or messages to download first.

Platform	Username	Holds anything that matters?	Where the login is kept	Wish
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L

Money and value

Online banking, investments, payment apps, cryptocurrency, domain names and loyalty points. Name the institution; no account numbers are needed.

Service	What it is for	Username or email	Where the login is kept	Wish
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L

For cryptocurrency, write where the wallet and its recovery information are kept, never the recovery phrase itself.

Subscriptions and services

Streaming, software, storage plans and anything billed automatically.

Service	Billed to	Where the login is kept	Wish
			☐ C ☐ H ☐ L
			☐ C ☐ H ☐ L
			☐ C ☐ H ☐ L
			☐ C ☐ H ☐ L
			☐ C ☐ H ☐ L
			☐ C ☐ H ☐ L
			☐ C ☐ H ☐ L
			☐ C ☐ H ☐ L
			☐ C ☐ H ☐ L

Memories

Photo libraries, cloud drives, voice messages, videos, journals, letters and creative work. Two hundred chosen photos, each with a sentence, mean more than forty thousand on their own.

What it is	Where it is	Who should receive it	Where the login is kept	Wish
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L
				☐ C ☐ H ☐ L

Who receives what

One person rarely needs everything. A short note for each person turns a delivery into a gift.

Person	How to reach them	What they should receive

Legacy and inactivity settings

Several platforms and password managers let you name someone ahead of time. Note the ones you have set up.

Setting	Person named	Date set up or checked
Apple: Legacy Contact		
Google: Inactive Account Manager		
Facebook: legacy contact		
Password manager: emergency access		

For the people who will help

Anything that would make their job easier: who knows your computer, which account to settle first, what can wait.

Notes

Review

Once a year, and after a move, a new phone, a marriage or separation, or a new child.

Date reviewed	What changed

Pair this inventory with a letter of instruction: henedo.com/printables/letter-of-instruction.pdf. Made by Henedo, a private family memory and digital legacy service. More guides at henedo.com/blog/.